Telephone: +265 (0) 1 294030

Fax: +265 (0) 1 294511



In reply please quote No:

Phalombe District Council,

Private Bag 32, Phalombe

REQUEST FOR QUOTATION

(RFQ)

PROCUREMENT OF FIVE (5) MOTORCYCLES FOR FIELD OPERATIONS UNDER THE REFORMED CONSTITUENCY DEVELOPMENT FUND (RCDF)

Procurement Reference Number: PEDC/PLANNING/RCDF/G/2026-27/22

Phalombe District Council has budgetary provision under the Reformed Constituency Development Fund (RCDF) and invites eligible and qualified bidders to submit bids for the supply and delivery of six (6) brand new utility motorcycles for field operations, project monitoring, supervision of development activities and community level service delivery.

Supply and Delivery of Five(5) brand new utility motorcycles

1. Phalombe District Council has budgeted funds under Reformed Constituency Development Fund for the procurement of Five (5) brand new utility motorcycles, intends to use part of the funds for the supply and delivery of motorcycles.

2. Phalombe District Council now invites sealed bids from eligible and qualified bidders for the supply and delivery of Five (5) brand new utility motorcycles as detailed in the bidding document.

3. Bidding will be conducted in accordance with the National Competitive Bidding procedures contained in the Public Procurement and Disposal of Public Assets Act and applicable regulations of the Republic of Malawi.

4. Interested eligible bidders may obtain further information and inspect the bidding documents from the Procurement and Disposal Unit (PDU), during normal working hours from Monday to Friday.

5. A complete set of bidding documents in English may be obtained by interested bidders from the Procurement and Disposal Unit

6. Bids must be delivered to the address below on or before 4th December,2026 at 14:00 hrs. Electronic bidding will not be permitted. Phone numbers: 0999 424 921/0880 641 956 email: uzeniwilliams88@gmail.com

7. Bids will be opened in the presence of bidders' representatives who choose to attend at the address below on 8th December,2026 at 14:00 hrs.

8. Late bids shall be rejected.

Schedule of Requirements and Minimum Technical Specifications

Item	Minimum requirement
Engine	At least 125cc, preferably 150cc; 4-stroke, single-cylinder; air-cooled; petrol
Starting and transmission	Electric and kick start; manual gearbox with at least 4 speeds
Fuel tank and power	At least 10 litres; minimum power output 7.5 kW
Suspension and brakes	Telescopic hydraulic front suspension; hydraulic rear shock absorbers; front drum or disc; rear drum or better
Clearance and tyres	Minimum ground clearance 165 mm; heavy-duty front and rear tyres
Electrical and seating	12V battery; high/low-beam headlamp; indicators, brake and rear lights; seating for at least two persons
Accessories	Heavy-duty rear carrier, two side mirrors, tool kit, mudguards and two certified safety helmets
Warranty and documents	At least 12 months or manufacturer's standard warranty, whichever is longer; user manual, warranty certificate and registration documentation

Address for Submission and Bid Opening:

The Chairperson
Internal Procurement and Disposal Committee (IPDC)
Phalombe District Council
Private Bag 32
Phalombe, Malawi.